

District Best Professional Development Project Award

A. Project Outline (up to 20 Points)

Criteria	Main Focus	Points
Title	<ul style="list-style-type: none"> • Creativity/Relevance of project title • Any meaning behind naming of project 	/ 5
Objective	<ul style="list-style-type: none"> • Clarity of project's objective(s) • Achievability & practicality of objective(s) • Relevance of project to its objective(s) • If objective(s) set are met 	/ 15
		/ 20

B. Participation (up to 20 points) [10 Bonus Points]

Criteria	Main Focus	Points
Rotaract Level	<ul style="list-style-type: none"> • Total number of participants • Participation of own Rotaract Club members (% Rotaractors) • Number of committee members participating & executing the project 	/ 15
	Bonus - Participation of any Rotaractors from other Rotaract clubs	+3

Rotary Level • If project was jointly organized with the

/ 5

- sponsoring Rotary club
- Whether project was supported by

sponsoring Rotary club in any way

Bonus - Participation of any Rotarian(s) from

+5

sponsoring Rotary club or other Rotary clubs

Interact Level Bonus - Participation of any Interactors +2 / 20



C. Involvement of External Organizations (up to 30 points)

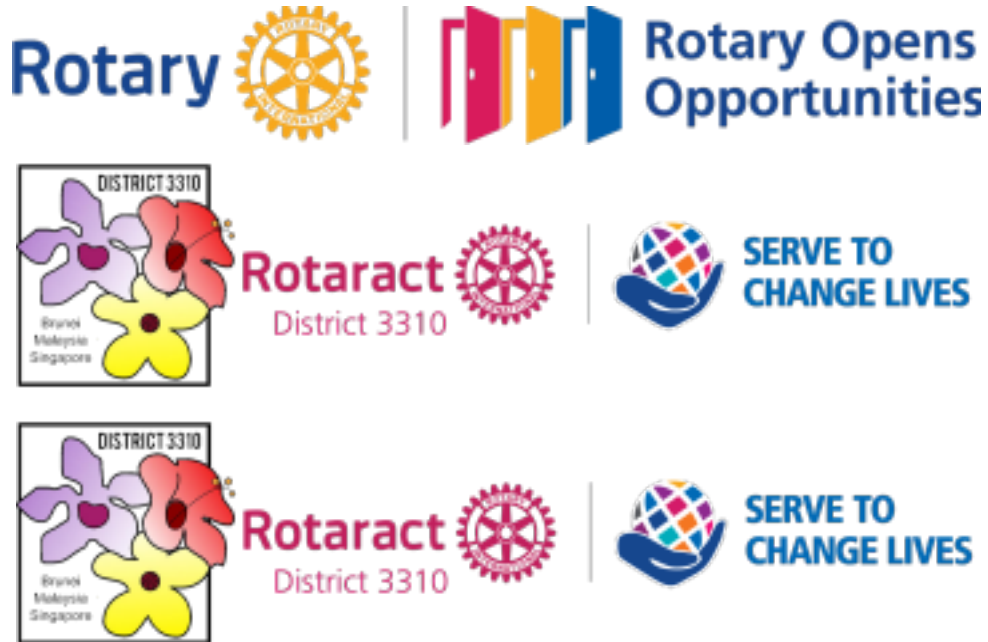
Criteria	Main Focus	Points
Organizations involved	<ul style="list-style-type: none"> ● Involvement of any other Rotaract club in planning and execution of the event 	/ 10
	<ul style="list-style-type: none"> ● Involvement of any other Rotary club in planning and execution of the event 	/ 10
	<ul style="list-style-type: none"> ● Involvement of any other organizations in planning and execution of the event 	/ 10
		/ 30

D. Administration (up to 10 points)

Criteria	Main Focus	Points
Proposal & Schedule	<ul style="list-style-type: none"> ● Attach original project proposal and proposed timeline ● Attach meeting minutes or records of discussions for meetings conducted 	/ 5

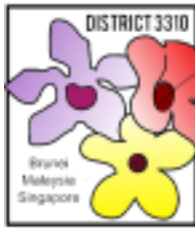
Budget Control and Finance	<ul style="list-style-type: none"> ● Attach copy of budget allocated for project ● Show total spending for project in accordance to budget allocation (i.e. food) 	/ 5
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/ 10



E. Publicity Efforts (up to 20 points) [5 Bonus Points]

Criteria	Main Focus	Points
Social Media coverage	<ul style="list-style-type: none"> ● Attach screenshots of posts on social media accounts publicizing the project & how well received they are (i.e. likes, shares) ● Attach group photos taken during the project 	/ 10
Design	<ul style="list-style-type: none"> ● Attach project's poster design (if any) 	/ 10
Recognition	Bonus - Letter(s) of commendation or award(s) by external organizations that collaborated with the Rotaract Club	+5 / 20



F. Evaluation (up to 10 points)

Criteria	Main Focus	Points
Write-up	<ul style="list-style-type: none"> ● Club president, project's chairperson and organizing committee to produce a single write-up accessing the project. <p>The write-up (maximum 250 words) should include:</p> <ul style="list-style-type: none"> ❖ Participant's general feedback and response to the project ❖ Project's impact on club's morale, reputation to general public ❖ Member's commitment throughout the project ❖ How the project can be improved if it is to be executed again 	/ 10
Total Points		/ 100